INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS

(An autonomous Trust under Ministry of Culture,
Government of India, No.11 Man Singh Road, New Delhi-110001.

IGNCA   intends to engage one position of System Specialist on contract basis for a period of one year for Computer Technical Cell.

Responsibilities :

1. Hardware/Software support and maintenance.
2. Maintenance of Leased lines, Firewall (UTM), Symantec End Point Security, Group Policies, Clustering, Network Security and Local Network.
3. Support in purchase of Hardware and Software.
4. Support in implementation of digitization projects.
5. Support in webcasting.
6. IT training to IGNCA users.
7. Management and backup of SAN/NAS storage data on Tape Library.
8. Implementation of IPv6.

Essential Qualifications:

1. M.Tech. in Computer Science, Electronics, Information Technology or equivalent degree from a recognized university.
2. Management of Large Storage (SAN/NAS), Tandberg Tape Library, SAN Switch and OS-RHEL for Server, Windows XP, 8.8 etc.
3. Knowledge of Active Directory, Firewall (UTM) , Group Policies, Clustering and Network Security.

Desirable Qualifications:

1. Knowledge of Applications Server/System Server/Middleware, Apache etc.
2. Knowledge of Hardware, Software, Network maintenance, Webcasting and other allied service.

Experience:

8 years in the relevant field.

No of post	-	One
Age limit	-	Not more than 40 years as on 1.1.2016.
Remuneration	-	Rs.70,000/- per month.
Duration	-	The duration will be initially for a period of one year, extendable on satisfactory performance.
Mode of Selection	-	Interview
Place of posting	-	New Delhi

Candidates are requested to apply in the prescribed form given below, supported by self attested copies of testimonials addressed to the Under Secretary, (Estt.) Indira Gandhi National Centre for the Arts, 11 Man Singh Road, New Delhi-110001 to reach on or before 9.12.2016.

The IGNCA reserves the right to accept or reject any or all applications without assigning any reason. The decision of the IGNCA regarding selection of applicants for interview and/or engagement shall be final.

Proforma for Applications for the Post of System Specialist.

Recent
Passport size
Photograph

1. Name (in capital letters as it appears in the Matriculation Certificate)	
2. Present Address with pin code	
3. Permanent Address	
4. Telephone No./Mobile No./E-mail/Fax No., if any	
5. Nationality	
6. Date of Birth	
7. Age as on 01.01.2015	
8. Sex (Male/Female)	
9. Marital Status	
10. Category (SC/ST/OBC/PH/General)	
11. Additional information if any	

Educational Qualifications (Descending order):

Sl No.	Class/ Degree	Year of Passing	University/Institution	Division
1.				
2.				
3.				
4.				
5.				

Professional Qualifications:

Sl No.	Course Name	Year of Passing	Organisation/Institution	Grade/ % Marks
1.				
2.				
3.				
4.				

Technical Skills:

Sl. No.	Skills
1.	
2.	
3.	
4.	
5.	

Past Work Experience:

Sl. No.	Name of Organization worked in	Years of Employment
1.		
2.		
3.		
4.		

Total experience in the relevant_____

Dated:

(Signature of the Candidate)

Place:

<u>**Applicants should attach Self Attested photocopies of the following documents:**</u>

1. Birth Certificate
2. Education and Professional Qualification Certificates.
3. Address Proof.
4. Salary Slips / Bank Statement to verify the last 3 months salary in previous Organization.
5. Any other documents in support of Qualifications & Experience.