

**INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS**  
**(AN AUTONOMOUS TRUST UNDER MINISTRY OF CULTURE, GOVT. OF INDIA)**  
**JANPATH BUILDING, JANPATH, NEW DELHI – 110001**

**Date: 24.01.2024**

The Indira Gandhi National Centre for the Arts (IGNCA), an autonomous institution under the Ministry of Culture, Government of India having its Regional Centre at Varanasi is visualized as a Centre encompassing the study of all arts, especially in their dimension of interrelationship and mutual interdependence. The IGNCA seeks to place the arts within the context of the natural and human environment. The fundamental approach of the centre in all its work is multi-disciplinary and holistic.

The Regional Centre in Varanasi is a nodal centre for research, archival, and documentation in arts. The Centre has initiated several traditional Shastric research projects and academic activities focusing on the cultural heritage of India. Under the RC Varanasi along with major works of the Kalatattvakosa Series, editing and translation of various texts of Kalamulasastra Granthamala; The collection and translation of the basic material for the Kalatattvakosa from various scriptures, manuscripts written in Sanskrit, Pali, and Prakrit language along with its presentation and additionally to convene diverse exhibitions, workshops and seminars in the specified time period are also accommodated in the agenda of the Regional Center.

The IGNCA Regional Centre, Varanasi intends to engage one position of “**Project Associate**” on Contract basis and conduct walk-in-interview.

**Details of the Position:**

- **Name of Position : Project Associate**
- **Number of Position : One**
- **Remuneration : Rs. 40,000/- per month**
- **Period : Minimum 01 (One) Year.**
- **Age : Not exceeding 40 years as on 01.01.2023**
- **Place of Posting : Varanasi**

**Educational Qualifications:**

- Masters Degree in Sanskrit/ Arts/ History/ Philosophy with UGC NET
- M.Phil or Ph.D in Arts/ History/ Philosophy.

**Experience:**

1. Preference would be given to candidates having knowledge and experience in research projects.
2. Good knowledge of Hindi, Sanskrit & English language both written and oral.
3. Should be well versed with MS Office, Typing Skill and Publication-editing.
4. The ability to work in a fast-paced environment.

5. He/she can efficiently work for Organizing events and conferences, contacting advisory board members, meetings, follow-up and keeping track records.

**Tenure:**

- Initially for a period of one year, and extendable based on performance and requirement
- Selected candidates will be required to join immediately.

**Place of Interview** : Meeting Hall, Indira Gandhi National Centre for the Arts, Regional Centre, Parshwanath Vidyapeeth Campus, I.T.I.Road Karaundi, Varanasi-221005 (U.P.)

**Mode of Selection** : Walk-in Interview

**Date of Interview** : 31<sup>st</sup> January 2024

**Time** : 10.30 AM

**Reporting Time** : 10.00 AM

Candidates are requested to bring updated resume supported by self-attested copies of testimonials. Original and Copy of Identity Proof (Aadhar Card/ PAN Card/ Voter-ID/ Driving License) is mandatory to bring. Candidates are requested to report on time for verification of original certificates and only eligible candidates will be allowed to appear for the interview.

The IGNC A reserves the right to accept or reject any or all applications without assigning any reason. The decision of the IGNC A regarding selection of applications for interview and/or engagement shall be final and binding.

**Director (A)  
IGNCA**

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Place for  
Affixing  
Passport  
size Photo

**APPLICATION FORM**

**Application for the position:** \_\_\_\_\_

1. Name (in block letters) :
2. Father's Name :
3. Date of Birth (in Christian era) :
4. Correspondence Address :
5. Address (permanent) :
6. Contact Telephone No. / Mobile No. :
7. Email :
8. Educational Qualification (beginning with Matriculation onwards)

Qualification	Year of Pass	University / Board	% of Marks	Class / Division

**Note:** Originals of the testimonials should be produced at the time of verification / interview.

9. Please state clearly whether in the light of entries made by you above, you meet the requirement of the post :
10. Details of employment, in chronological order, enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office / Institution	Post held	Experience (From / To / Total)	Pay / Emoluments drawn	Nature of duties in detail (attach sheets if required)

11. Additional Information, if any, which you would like to mention in support of your suitability for the post. This among other things may provide information with regard to:-

- (i) Candidates should enclose a detailed CV.
- (ii) Additional academic qualification
- (iii) Profession training
- (iv) Work experience over and above prescribed in the vacancy circular/advertisement (Note: enclose a separate sheet, if space is insufficient)

12. Additional details about present employment. Please state whether working under:

- (a) Central Government
- (b) Autonomous organization
- (c) Public Sector undertaking

I have carefully gone through the vacancy circular / advertisement and I am well aware that the Selection Committee will also assess the Curriculum Vitae duly supported by documents submitted by me at the time of selection for the post.

(Signature of the applicant)

Date: \_\_\_\_\_

Place: \_\_\_\_\_