

FILE NO: 12/195/2023-SD/AM
INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS

(An Autonomous Organization under the Ministry of Culture, Govt. of India)
Janpath Building, Near Western Court, Janpath, New Delhi-110 001

The Indira Gandhi National Centre for the Arts (IGNCA), is an autonomous institution under the Ministry of Culture, Govt. of India is visualised as a centre encompassing the study of all arts, especially in their dimension of interrelationship and mutual interdependence. The IGNCA seeks to place the arts within the context of the natural and human environment. The fundamental approach of the centre in all its work is multi-disciplinary and holistic.

Requirement of Project Associate (Animator/Multimedia) to work on ongoing projects of IGNCA on contractual basis.

Name of Position - Project Associate (Animator/Multimedia) – (01) One

Educational Qualifications:

- Graduate with at least 55 % marks in any subject from recognized University/institute.
- Post Graduate Degree/PG Diploma in Animation from recognized University/ Institute.
- 2 Years experience in the field of Animation.

Desirable Qualifications:

- Working knowledge of Graphics Designing, Adobe InDesign and Final Cut Pro (FCP).

Work Profile

- Making Animated short films.
- Formatting, Designing of Departmental publications and promotional materials related Departmental events.
- Besides the above-mentioned works, any work given by the HoD (*Adi Drishya* Department) from time to time.

Duration - Two Years.

Age Limit - Maximum age 40 years as on 10.07.2023.

Monthly Emoluments— Rs. 45,000/- per month.

Date of Interview : 19th September, 2023 at 11:00 am

Candidates are requested to bring updated resume supported by self attested copies of testimonials. Candidates are requested to report at 10:30 am for verification of original certificates and only eligible candidates will be allowed to appear for the interview.

The IGNCA reserves the right to accept or reject any or all applications without assigning any reason. The decision of the IGNCA regarding selection of applicants for interview and/ or engagement shall be final and binding.

Selected candidate must join immediately.



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Application form for the Position of Project Associate (Animator/Multimedia)

Please affix the
self attested
passport size
photo

1. Name & Address (in block letters) :

2. Father's Name :

3. Date of Birth (in Christian Era) :

4. Age as on 10.07.2023 :

5. Address for correspondence with :
Ph Nos. Office /Res/Mobile/E mail

6. Address (Permanent) :

7. Educational Qualifications (beginning with Matriculation, onwards):

Qualification	Year of passing	University/ Institution	% of marks	Class/Division

8. Please state clearly whether in the light of entries made by you above, you meet the requirement of the post :

9. Details of Employment, in chronological order, enclose a separate sheet duly authenticated by your signature, if the space below is insufficient:

Office/ Institution	Post held	Experience			Basic pay and pay scale/ pay band held	Nature of duties in detail (attach separate sheets, if required)
		From	To	Total		

10. Additional information, if any, which you would like to mention in support of your suitability for the post. This among other things may provide information with regard to

- (i) Additional academic qualification
- (ii) Professional training
- (iii) Work experience over and above prescribed in the vacancy circular/advertisement (Note: enclose a separate sheet, if space is insufficient)

11. Service to which you belong:

12. Additional details about the present employment. Please state whether working under:

- (a) Central Government
- (b) Autonomous organization
- (c) Public Sector undertaking

I have carefully gone through the vacancy circular/advertisement, and I am well aware that the Selection Committee will also assess the Curriculum Vitae duly supported by documents submitted by me at the time of selection for the post.

(Signature of the Applicant)

Date: _____