

F.No12/69/2023-SD/AM (Advt . No.02/2024)
INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS
(AN AUTONOMOUS TRUST UNDER MINISTRY OF CULTURE, GOVT OF INDIA)
JANPATH BUILDING, JANPATH, NEW DELHI – 110 001
Advertisement for the post of two Project Associate

Dated: 08.03.2024

The Indira Gandhi National Centre for the Arts (IGNCA), is an autonomous institution under the Ministry of Culture, Govt. of India is visualised as a centre encompassing the study of all arts, especially in their dimension of interrelationship and mutual interdependence. The IGNCA seeks to place the arts within the context of the natural and human environment. The fundamental approach of the centre in all its work is multi-disciplinary and holistic. **Requirement of 2 Project Associates** to work on various projects of Regional Centre Guwahati on contractual basis.

The Centre proposes to engage the following personnel for smooth functioning of the office and to work under the overall supervision and guidance of the Regional Director:

1. **Name of Position :** Project Associate
 - **Number of position** - 02
 - **Place of posting** - Guwahati
 - **Tenure** - Initially for a period of one year (renewable based on performance review and requirement) or as per IGNCA norms.
 - **Salary** - Consolidated remuneration of Rs. 40,000/- p.m.
 - **Age**- Not exceeding 40 years as on the date of advertisement.

Qualifications:

Essential Qualification:

- Master's degree in Anthropology/ Sociology/Performing Arts/ Political Studies/ Cultural Studies/Tribal Studies/ Folklore/Art History or other related or allied Social Sciences subjects with a minimum of 65% from a recognized University.
- Minimum 4 years of recent work experience in Cultural Institutions under Govt./PSU/Autonomous organisation.
- Handling of research and documentation projects for Govt./PSU/Autonomous organisation.
- Knowledge of computer applications. Well-versed in MS Office.

Desirable Qualification:

- Awareness and/or knowledge of the local art forms. Good written and oral communication skills in English, Hindi and a major local language of the North East. Knowledge of proposal and report writing. Willingness to travel widely in order to conduct research, field work, programmes etc. across all North Eastern States.
- Experience of field work, expertise in qualitative and quantitative research methods, report writing/academic writing skills.

Mode of Selection:Walk-in-interview

Interview Date& Time: 20th March 2024

The candidates are requested to bring their original documents along-with xerox copies to the IGNA NERC office by **10 A.M.** for verification of the documents:

- i. Certificates of educational qualifications
- ii. Proof of date of birth
- iii. Certificate in support of experience
- iv. In case a candidate is presently employed, it is mandatorily required to bring NOC from her/his employer.

The interview will start at **12 P.M.**

Please be informed that that decision of the IGNA will be final and binding. Further, only selected candidates will be informed of the decision.

Place of Interview:IGNCA NERC office, House No. 5, Hem Chandra Road, Uzan Bazar, Guwahati – 781001, Assam.

Director (Admn.)
IGNCA

INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS

Application form for the position of

Recent Passport
size Photograph

1. Name & Address (in block letters) :
2. Father's Name :
3. Date of Birth (in Christian era) :

4. Address for correspondence with :
Ph Nos.
Office/Res./Mobile e-mail
ID.

5. Address (Permanent) :

6. Aadhar No. :
7. PAN Card No. :
8. Educational Qualifications (beginning with Matriculation, onwards) :

Qualification	Year of passing	University/ Institution	% of marks	Class/Division

9. Whether educational qualifications/professional qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same):

10. Please state clearly whether in the light of entries made by you above, you meet the requirement of the post :

11. Details of Employment, in chronological order, enclose a separate sheet duly authenticated by your signature, if the space below is insufficient

Office/ Institution	Post held	From & To	i)Scale of pay ii)Basic Pay iii)Grade pay iv)Present/past pay scale in the Grade pay	Nature of duties In detail (attach Separate sheets, If required)

12. Additional Information, if any, which you would like to mention in support of your suitability for the post. This among other things may provide information with regard to

- (i) Additional academic qualification
 - (ii) Profession training
 - (iii) Work experience over and above prescribed in the vacancy circular/advertisement
- (Note: enclose a separate sheet, if space is insufficient)

13. Remarks: The candidates may indicate information with regard to

- (i) Reports and special projects
 - (ii) Awards/scholarships/official appreciation
 - (iii) Affiliation with the professional bodies/institutions/societies and
 - (iv) Any other information
- (Note: enclose a separate sheet, if space is insufficient)

14. Service to which belongs :

15. Nature of present employment if any. :

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Selection Committee will also assess the Curriculum Vitae duly supported by documents submitted by me at the time of selection for the post.

(Signature of the Candidate)