

## **Subject : Appointment of Three Jr. Research Fellows (Library)**

Indira Gandhi National Centre for the Arts (IGNCA) is a premier Institution engaged in documentation, preservation and dissemination of Indian Cultural Heritage. Kalanidhi Reference Library of IGNCA is one of the reputed library in India. A project for indexing of Indian journals received in Kalanidhi Reference Library has been initiated.

- i) The above work involved indexing and abstracting of the articles published in some selected Indian Journals available in Kala Nidhi Reference Library since the formation of library.
- ii) The indexing and abstracting will be done both in English and Hindi as only Journals published in Hindi and English will be covered under the proposed project.
- iii) It is proposed to recruit two Library Professionals for indexing and abstracting in English and one for indexing in Hindi. The minimum qualification will be as follows :-

<b>Qualifications</b>	:	B. Lib & Inf. Science
<b>Experience</b>	:	One to two years
<b>Technical Qualification</b>	:	a) Knowledge of computers preferably working knowledge in Libsys b) Minimum typing speed of computer data entry in English and Hindi speed 30 wpm and 25 wpm
<b>Period of appointment</b>	:	2 years
<b>Salary</b>	:	Rs. 15,000/- p.m.

Relaxation can be given in case of candidates having experience and excellent knowledge/skills in indexing or abstracting.

The applications are invited from the suitable candidates. The application may be sent at the following address either by e-mail or by post :-

Dr. Ramesh C. Gaur  
Librarian & Head – Kala Nidhi  
**INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS**  
11, Mansingh Road,  
New Delhi-110001  
Tel. : 011-23388333  
Fax : 91-11-23073340  
E-mail : gaur@ignca.nic.in  
Website : www.ignca.nic.in

The last date for receiving of applications will be 31<sup>st</sup> May, 2010. No applications will be entertained after the last date.

(Jayanta Chatterjee)  
A.O.(KN)