

File No: 3/38/2012-SD/AM
INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS
SUTRADHARA DIVISION

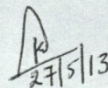
Date: 27th May 2013

NOTIFICATION

Sub: **Recruitment Rules, (Revised) 2013**

In pursuance of the recommendations of CRC approved in 32nd meeting of Board of Trustees held on 12.9.2012 and with the approval of the Executive Committee in its 57th Meeting held on 5th April 2013, the Recruitment Rules for IGNC A employees stand revised/modified with immediate effect. A copy of the said recruitment rules (revised), 2013 is being uploaded in IGNC A web site www.ignca.nic.in.

This issue with the approval of the Competent Authority.



(K.C.Pandey)

Under Secretary(Admn.)

Copy to :.

1. PA to Member Secretary
2. PA to Joint Secretary
3. All Heads of the Division/Units : with a request to bring this notification to the notice of all staff members under respective Division/Units

INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS

Recruitment Rules as per CRC approved in the 32nd Meeting of the Board of Trustees, held on 12th September, 2012.

S. No.		Recruitment Rules
1.	Name of the Post	Professor
2.	No. of Posts	9 (Nine)
3.	Classification of the Post	Group 'A'
4.	Scale of Pay (Pay Band + Grade Pay)	PB4 : Rs. 37400-67000 + Grade Pay (Academic)Rs. 10000/-
5.	Whether selection post or non-selection post	Selection
6.	Age limit for direct recruits	Not Applicable.
7.	Educational and other qualifications required for direct recruits.	Not Applicable.
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not Applicable
9.	Period of probation, if any	Not Applicable.
10.	Method of recruitment - whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.	Promotion/deputation/contract. Note : In case an internal candidate is selected, the appointment will deemed to be on promotion.
11.	Grades from which recruitment by promotion/deputation/ absorption /short term contract/ re-employment to be made.	1.Promotion : By promotion of Associate Professor in the IGNSA having 3 (three) years' service in the grade of relevant / related stream. 2 Deputation/ Contract : (i). Persons holding analogous posts or

		<p>(ii) Having 3 (three) years' service as Associate Professor in the Grade Pay of Rs.9000/- in Government/ Universities/ Academic and Research Institutions/ Autonomous Organizations and having :</p> <p>(a). Essential qualifications :</p> <p>(i) An eminent scholar having doctorate degree in relevant/ related discipline</p> <p>(ii) 10 years' experience of teaching and/or research.</p> <p>(iii) Published work of high quality with active engagement in research work.</p> <p style="text-align: center;">or</p> <p>An outstanding scholar of high repute who has made significant contribution to knowledge in the relevant/related discipline.</p> <p>(b) Desirable Qualifications :</p> <p>(i) Experience of guiding research at doctoral level .</p> <p>Age : Not exceeding 62 years.</p> <p>Note 1: The posts of Professor will be in the following areas: 1) Sanskrit language & literature 2) Indian Art History 3)Computer Science & Information Technology 4) Performance Studies 5) Visual Arts & 6) Cultural Anthropology/Folkore.</p> <p>Note 2 : The post of Professor (Computer Science & IT) will be deemed to be occupied by Director (CIL).</p>
12.	Composition of the Selection Committee/Departmental Promotion Committee, if any.	<p>The Search - cum - Selection Committee will consist of the following :</p> <ol style="list-style-type: none"> 1. Member Secretary - Chairperson 2. One representative of Executive Committee - Member 3. Three outside Experts, nominated by the President, IGNC A , as under: <ol style="list-style-type: none"> (i) One representative from any Central University. (ii) An eminent subject expert. (iii) An eminent scholar.

INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS

Recruitment Rules as per CRC approved in the 32nd Meeting of the Board of Trustees, held on 12th September, 2012.

S. No.		Recruitment Rules
1.	Name of the Post	Associate Professor
2.	No. of Posts	6 (Six)
3.	Classification of the Post	Group 'A'
4.	Scale of Pay (Pay Band + Grade Pay)	PB4 : Rs. 37400-67000 + Grade Pay (Academic) Rs.9000/-
5.	Whether selection post or non-selection post	Not Applicable
6.	Age limit for direct recruits	Not Applicable
7.	Educational and other qualifications required for direct recruits.	Not Applicable
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not Applicable
9.	Period of probation, if any	Not applicable.
10.	Method of recruitment - whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.	By promotion of (i)Assistant Professor Grade-III and (ii) Chief Editor in the IGCA, failing which by deputation/contract.
11.	Grades from which recruitment by promotion/deputation/	1.Promotion : By promotion of Assistant Professor Gr.III and Chief Editor in the IGCA

	<p>absorption /short term contract/ re-employment is to be made.</p>	<p>(i) Having 5 (five) years' of service in the grade or (ii) having combined service of 8 (eight) years' in the Grade Pay of Rs.7600 as Assistant Professor Grade III/ Chief Editor and Rs.6600 as Assistant Professor Grade II/Editor in the IGNC A, with minimum 1 (one) year service as Assistant Professor Grade III/Chief Editor.</p> <p>2 Deputation/ Contract : Persons (i) holding analogous posts or (ii) Having 5 (Five) years' service as Assistant Professor Gr.III / Chief Editor in the Grade Pay of Rs.7600 in Government/ Universities/ Academic and Research Institutions/ Autonomous Organizations and having:</p> <p>(i).Doctorate degree in the relevant/ related stream. (ii) 8 years' teaching/ research experience. (iii).Age not exceeding 55 years.</p> <p>Note: The posts of Associate Professor will be in the following areas: 1) Sanskrit Language & Literature 2) Indian Art History 3) Performance Studies 4) Cultural Anthropology/Folklore & 5) Conservation.</p>
12.	<p>Composition of the Selection Committee/Departmental Promotion Committee, if any.</p>	<p>The Departmental Promotion Committee/ Selection Committee will consist of the following :</p> <ol style="list-style-type: none"> 1. Member Secretary-Chairperson 2. Joint Secretary - Member 3. Three outside Experts, nominated by the President, IGNC A , as under: <ol style="list-style-type: none"> (i) One representative from any Central University. (ii) An eminent subject expert. (iii) An eminent scholar.

INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS

Recruitment Rule as per CRC approved in the 32nd Meeting of the Board of Trustees, held on 12th September, 2012.

S. No.		Recruitment Rules
1.	Name of the Post	Chief Editor
2.	No. of Posts	1 (One)
3.	Classification of the Post	Group 'A'
4.	Scale of Pay (Pay Band + Grade Pay)	PB3 : Rs. 15600-39100 + Grade Pay Rs.7600/-
5.	Whether selection post or non-selection post	Not Applicable
6.	Age limit for direct recruits	Not Applicable
7.	Educational and other qualifications required for direct recruits.	Not Applicable
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not Applicable
9.	Period of probation, if any	Not Applicable
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.	By Promotion of Editor/ Assistant Professor Grade II in the IGNC A, failing which by deputation /contract.
11.	Grades from which recruitment by promotion/deputation/ absorption /short term	1.Promotion : By promotion of Editor and Assistant Professor Grade II in the IGNC A (i) having 3 (three) years' service in the grade or (ii) having combined service of 7 (seven) years'

	<p>contract/ re-employment to be made.</p>	<p>in the Grade Pay of Rs.6600/- as Editor/ Assistant Professor Grade II and Rs.5400/- as Assistant Professor Gr.I, in the IGNC A with minimum 1 (one) year service as Editor/ Assistant Professor Grade II.</p> <p>2.Deputation/Contract : Persons (i) holding analogous posts or (ii) having 3 (three) years' service as Editor in the Grade Pay of Rs.6600/- in Government/ Public Sector Undertakings/ Universities/ Academic and Research Institutions/ Autonomous Organizations and having:</p> <p>1.(i) Doctorate in Literature preferably in English; OR (ii) Doctorate in Sanskrit (Preferably with knowledge of Sanskrit learnt in the traditional way) and with sound knowledge of English; OR (iii) Doctorate in Indology with sound knowledge of English. OR (iv) Doctorate in Indology with sound knowledge of modern European languages and literature and with sound knowledge of English in particular; OR (v) Doctorate in Anthropology / Archaeology / Art History with sound knowledge of English; OR (vi) Master's Degree in Arts, Humanities or Languages (preferably in English);</p> <p>2. 8 years' of editorial experience as indicated below :</p> <p>(a) Editorial Experience in compilation of Lexicons/Encyclopedias; OR (b) Editorial experience in the publication of fundamental source books on art and culture; OR (c) Editorial experience in the publication of books containing secondary source materials on art and culture.</p> <p>1. Age not exceeding 55 years.</p>
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12.	Composition of the Selection Committee/Departmental Promotion Committee, if any.	<p>The Departmental Promotion Committee/ Selection Committee will consist of the following :</p> <ol style="list-style-type: none"> 1. Member Secretary-Chairperson 2. Joint Secretary - Member 3. Three outside Experts, nominated by the President, IGNC A , as under: <ol style="list-style-type: none"> (i) One representative from any Central University. (ii) An eminent subject expert. (iii) An eminent scholar.
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Recruitment Rules are Authenticated

INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS

Recruitment Rules as per CRC approved in the 32nd Meeting of the Board of Trustees, held on 12th September, 2012.

S. No.		Recruitment Rules
1.	Name of the Post	Editor
2.	No. of Posts	1 (One)
3.	Classification of the Post	Group 'A'
4.	Scale of Pay (Pay Band + Grade Pay)	PB3 : Rs. 15600-39100 + Grade Pay Rs. 6600
5.	Whether selection post or non-selection post	Not Applicable
6.	Age limit for direct recruits	Not Applicable
7.	Educational and other qualifications required for direct recruits.	Not Applicable
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not Applicable
9.	Period of probation, if any	Not Applicable
10.	Method of recruitment - whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.	By promotion of Assistant Professor Gr.-I in the IGNCA failing which by deputation/contract.
11.	Grades from which recruitment by promotion/deputation/ absorption /short term contract/ re-employment is to be made.	1.Promotion : By promotion of Assistant Professor Gr.-I in the IGNCA (i) having 3 (three) years' service in the grade or (ii) having combined service of 7 (seven) years' in the Grade Pay of Rs.5400/- as Assistant Professor Gr.-I and Rs..4800/- as Research Officer in the IGNCA with minimum 1 (one) years' service as Assistant Professor

		<p>Grade I.</p> <p>2.Deputation/Contract : Persons (i) holding analogous posts or (ii) having 3 (three) years' service as Assistant Professor Gr.-I in the Grade Pay of Rs.5400/- in Government/ Public Sector Undertakings/ Universities/ Academic and Research Institutions/ Autonomous Organizations and having</p> <p>(1) (i) Doctorate in Literature preferably in English. OR (ii) Doctorate in Sanskrit (Preferably with knowledge of Sanskrit learnt in the traditional way) and with sound knowledge of English; OR (iii) Doctorate in Indology with sound knowledge of English. OR (iv) Doctorate in Indology with sound knowledge of modern European languages and literature and with sound knowledge of English in particular; OR (v) Doctorate in Anthropology / Archaeology / Art History with sound knowledge of English; OR (vi) Master's Degree in Arts, Humanities or Languages (preferably in English)</p> <p>2. 5 (five) years of editorial experience as indicated below: (i) Editorial Experience in compilation of Lexicons/Encyclopedias; OR (ii) Editorial experience in the publication of fundamental source books on art and culture; OR (iii) Editorial experience in the publication of books containing secondary source materials on art and culture.</p> <p>3. Age not exceeding 55 years.</p>
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12.	Composition of the Selection Committee/Departmental Promotion Committee, if any.	<p>The Departmental Promotion Committee/ Selection Committee will consist of the following :</p> <ol style="list-style-type: none"> 1. Member Secretary-Chairperson 2. Joint Secretary - Member 3. Three outside Experts, nominated by the President, IGNCA , as under: <ol style="list-style-type: none"> (i) (i) One representative from any Central University. (ii) An eminent subject expert. (iii) An eminent scholar.
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INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS

Recruitment Rules as per CRC approved in the 32nd Meeting of the Board of Trustees, held on 12th September, 2012.

S. No.		Recruitment Rules
1.	Name of the Post	Assistant Professor (Grade-III)
2.	No. of Posts	3 (Three)
3.	Classification of the Post	Group 'A'
4.	Scale of Pay (Pay Band + Grade Pay)	PB3 : Rs. 15600-39100 + Grade Pay Rs. 7600
5.	Whether selection post or non-selection post	Not Applicable.
6.	Age limit for direct recruits	Not Applicable
7.	Educational and other qualifications required for direct recruits.	Not Applicable
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not Applicable
9.	Period of probation, if any	Not Applicable
10.	Method of recruitment - whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.	By promotion of Assistant Professor Gr.-II/Editor in the IGNCFA failing which by deputation/ contract.
11.	Grades from which recruitment by promotion/deputation/ absorption /short term contract/ re-employment is to be made.	1.Promtion : By promotion of Assistant Professor Gr.-II and Editor in the IGNCFA (i) having 3 (three) years' service in the grade or (ii) having combined service of 7 (seven) years' in the Grade Pay of Rs.6600/- as Assistant Professor Gr.-II/Editor and Rs.5400/- as Assistant Professor Gr.-I in the IGNCFA with minimum 1 (one) year service as

		<p>Assistant Professor Grade II/Editor.</p> <p>2.Deputation/Contract :</p> <p>Persons (i) holding analogous posts or (ii) having 3 (three) years' service as Assistant Professor Gr.-II in the Grade Pay of Rs.6600/- in Government/ Universities/ Academic and Research Institutions/ Autonomous Organizations and having:</p> <p>(a). Doctorate degree in Anthropology/ Folklore/ Archaeology/ Arts, Humanities or Languages; specialization in Cultural Anthropology /Folklore /Ethno- archaeology /Art History/Museology/ Any other related subject and</p> <p>(b). 10 (Ten) years' experience of research /field documentation /teaching.</p> <p>(c). Age not exceeding 55 years.</p>
12.	Composition of the Selection Committee/ Departmental Promotion Committee, if any.	<p>The Departmental Promotion Committee/ Selection Committee will consist of the following :</p> <ol style="list-style-type: none"> 1. Member Secretary-Chairperson 2. Joint Secretary - Member 3. Three outside Experts, nominated by the President, IGNC A , as under: <ol style="list-style-type: none"> (i) One representative from any Central University. (ii) An eminent subject expert. (iii) An eminent scholar.

Recruitment Rules are Authenticated

INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS

Recruitment Rules as per CRC approved in the 32nd Meeting of the Board of Trustees, held on 12th September, 2012.

S. No.		Recruitment Rules
1.	Name of the Post	Assistant Professor (Grade-II)
2.	No. of Posts	5 (Five)
3.	Classification of the Post	Group 'A'
4.	Scale of Pay (Pay Band + Grade Pay)	PB3 : Rs. 15600-39100 + Grade Pay Rs. 6600
5.	Whether selection post or non-selection post	Not Applicable
6.	Age limit for direct recruits	Not Applicable
7.	Educational and other qualifications required for direct recruits.	Not Applicable
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not Applicable
9.	Period of probation, if any	Not Applicable
10.	Method of recruitment - whether by direct recruitment or by promotion or by deputation /absorption and percentage of the vacancies to be filled by various methods.	By promotion of Assistant. Professor Gr.I in the IGNCA failing which by deputation/ contract.

11.	Grades from which recruitment by promotion/deputation/absorption /short term contract/ re-employment is to be made.	<p>1.Promotion : By promotion of Assistant Professor Gr.I in the IGNCA (i) having 3 (three) years' service in the grade or (ii) having combined service of 7 (seven) years' in the Grade Pay of Rs.5400/- as Assistant Professor Gr.I and Rs.4800/- as Research Officer in the IGNCA with minimum 1 (one) year service as Assistant Professor Grade I.</p> <p>2.Deputation/Contract : Persons (i) holding analogous posts or (ii) having 3 (three) years' service as Assistant Professor Gr.I in the Grade Pay of Rs.5400/- in Government/ Universities/ Academic and Research Institutions/ Autonomous Organizations and having: (a). Doctorate in Anthropology/ Folklore/Archaeology/Arts, Humanities or Languages; specialization in Cultural Anthropology/Folklore/Ethno-archaeology/Art History/Museology/Any other related subject; and (b). Seven years' experience of research/field documentation /teaching. (c). Age not exceeding 55 years.</p>
12.	Composition of the Selection Committee/ Departmental Promotion Committee, if any.	<p>The Departmental Promotion Committee/ Selection Committee will consist of the following :</p> <ol style="list-style-type: none"> 1. Member Secretary-Chairperson 2. Joint Secretary - Member 3. Three outside Experts, nominated by the President, IGNCA , as under: <ol style="list-style-type: none"> (i) One representative from any Central University. (ii) An eminent subject expert. (iii) An eminent scholar.

INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS

Recruitment Rules as per CRC approved in the 32nd Meeting of the Board of Trustees, held on 12th September, 2012.

S. No.		Proposed Recruitment Rules
1.	Name of the Post	Assistant Professor (Grade-I)
2.	No. of Posts	11 (Eleven)
3.	Classification of the Post	Group 'A'
4.	Scale of Pay (Pay Band + Grade Pay)	PB-3 : Rs.15,600-39,100 + Grade Pay Rs.5400
5.	Whether selection post or non-selection post	Not Applicable
6.	Age limit for direct recruits	Not Applicable
7.	Educational and other qualifications required for direct recruits.	Not Applicable
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not Applicable
9.	Period of probation, if any	Not Applicable
10.	Method of recruitment - whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.	By promotion of Research Officer in the IGNCAs, failing which by deputation/ contract.

11.	Grades from which recruitment by promotion/deputation/absorption/short term contract/ re-employment is to be made.	<p>1.Promotion : By promotion of Research Officer in the IGNC A with the 5 (five) years' service in the grade.</p> <p>1. Deputation/Contract : Persons (i) holding analogous posts or (ii) having 5 (five) years' service as Research Officer in the Grade Pay of Rs.4800/- in Government/ Universities/ Academic and Research Institutions/ Autonomous Organizations and having:</p> <p>(a). Master's degree in Anthropology/ Folklore/ Archaeology/Arts, Humanities or Languages; specialization in Cultural Anthropology/ Folklore/Ethno-archaeology/Art History/ Museology/ Any other related subject; and</p> <p>(b). 7 (Seven) years' experience of research/field documentation /teaching</p> <p>(c).Age not exceeding 55 years.</p>
12.	Composition of the Selection Committee/Departmental Promotion Committee, if any.	<p>The Departmental Promotion Committee/ Selection Committee will consist of the following :</p> <ol style="list-style-type: none"> 1. Member Secretary-Chairperson 2. Joint Secretary - Member 3. Three outside Experts, nominated by the President, IGNC A , as under: <ol style="list-style-type: none"> (i) One representative from any Central University. (ii) An eminent subject expert. (iii) An eminent scholar.

Recruitment Rules are Authenticated

INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS

Recruitment Rules as per CRC approved in the 32nd Meeting of the Board of Trustees, held on 12th September, 2012.

S. No.		Proposed Recruitment Rules
1.	Name of the Post	Research Officer
2.	No. of Posts	3 (Three)
3.	Classification of the Post	Group 'B'
4.	Scale of Pay (Pay Band + Grade Pay)	PB-2 – Rs. 9300 – 34800 + Grade Pay of Rs.4800
5.	Whether selection post or non-selection post	Selection.
6.	Age limit for direct recruits	Not exceeding 35 years
7.	Educational and other qualifications required for direct recruits.	1. Doctorate in Anthropology/ Folklore/Archaeology/Arts, Humanities or Languages; specialization in Cultural Anthropology/Folklore/Ethno-archaeology/Art History/ Museology/ Any other related subject. 2.5 (Five) years' experience of research/field documentation / teaching.
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not Applicable.
9.	Period of probation, if any	2 years.
10.	Method of recruitment - whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.	By direct recruitment.

11.	Grades from which recruitment by promotion/deputation/absorption /short term contract/ re-employment is to be made.	Not Applicable
12.	Composition of the Selection Committee/Departmental Promotion Committee, if any.	<p>The Selection Committee will consist of the following :</p> <ol style="list-style-type: none"> 1. Member Secretary - Chairperson 2. Joint Secretary - Member 3. A Senior Academic Officer of IGCA of appropriate rank - Member 4. An outside Expert - Member.

Recruitment Rules are Authenticated

INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS

Recruitment Rule as per CRC approved in the 32nd Meeting of the Board of Trustees, held on 12th September, 2012.

S. No.		Recruitment Rule
1.	Name of the Post	Director (Library and Information)
2.	No. of Posts	1 (One)
3.	Classification of the Post	Group 'A'
4.	Scale of Pay (Pay Band + Grade Pay)	PB4: Rs. 37400 – 67000 + Grade Pay of Rs. 10000/-
5.	Whether selection post or non-selection post	Selection.
6.	Age limit for direct recruits - Deputation - Contract & Re-employment	-Not Applicable -Not exceeding 55 years -Not exceeding 62 years
7.	Educational and other qualifications required for direct recruits	Not Applicable
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not Applicable
9.	Period of probation, if any	Not applicable
10.	Method of recruitment - whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.	Promotion / deputation /contract/re-employment. Note : In case an internal candidate is selected, the appointment will deemed to be on promotion.

11.	Grades from which recruitment by promotion/deputation/absorption/ short term contract / re-employment to be made.	<p>1.Promotion : By promotion of Deputy Director (Library & Information) in the IGNCA with 6 (six) years' service in the grade.</p> <p>2.Deputation : Persons (i) holding analogous posts or (ii) Having 6 (six) years' service as Dy. Director (Library & Information) in the Grade Pay of Rs.7600/- in Government/ Public Sector Undertakings/ Universities/ Academic and Research Institutions/ Autonomous Organizations and having:</p> <p>Ph.D. /Master's degree in Library Science with research work and publications.</p> <p>3.Contract : Eminent Librarian / Scholar with Ph. D/Master's degree in Library Science, who have held/holding a post on PB4 : 37400–67000 with Grade Pay of Rs. 8700 or above and have 15 (Fifteen) years' experience in reputed Library(ies) with research work and publications.</p> <p>4.Re-employment : Retired Librarians, who have held a post in PB4: 37400–67000 with Grade Pay of Rs. 8700 or above and have 15 (fifteen) years' experience in Government/ Public Sector Undertakings/ Universities/ Academic and Research Institutions/ Autonomous Organizations.</p>
12.	Composition of the Selection Committee/Departmental Promotion Committee, if any.	<p>The Selection Committee will consist of the following :</p> <ol style="list-style-type: none"> 1.Member Secretary -Chairperson 2. Two outside Experts, nominated by the President, IGNCA - Members

Recruitment Rules are Authenticated

INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS

Recruitment Rule as per CRC approved in the 32nd Meeting of the Board of Trustees, held on 12th September, 2012.

S. No.		Recruitment Rule
1.	Name of the Post	Deputy Director (Library & Information)
2.	No. of Posts	1 (One)
3.	Classification of the Post	Group 'A'
4.	Scale of Pay (Pay Band + Grade Pay)	PB-3 : Rs. 15600-39100 + Grade pay Rs. 7600
5.	Whether selection post or non-selection post	Not Applicable.
6.	Age limit for direct recruits	Not Applicable
7.	Educational and other qualifications required for direct recruits.	Not Applicable
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not Applicable
9.	Period of probation, if any	Not applicable
10.	Method of recruitment - whether by direct recruitment or by promotion or by deputation /absorption and percentage of the vacancies to be filled by various methods.	By promotion of Library & Information Officer in the IGNSA, failing which by deputation/ contract.

11.	Grades from which recruitment by promotion/deputation/absorption /short term contract/ re-employment to be made.	<p>1. Promotion : By promotion of Library and Information Officer in the IGNCA with 5 (five) years' service in the grade.</p> <p>2. Deputation/ Contract : Persons (i) holding analogous posts or (ii) Having 5 (five) years' service as Library & Information Officer in the Grade Pay of Rs.6600/- in Government/ Public Sector Undertakings/ Universities/ Academic and Research Institutions/ Autonomous Organizations and having:</p> <p>1. Essential (i) Master's Degree in Library Science / Information Science / Documentation; (ii) One year specialization in an area of information technology / Archives and manuscript keeping.</p> <p>2. Desirable M.Phil / Ph.D. Degree in Library Science / Information Science / documentation / Archives Manuscript Keeping.</p> <p>3. Age not exceeding 55 years.</p>
12.	Composition of the Selection Committee/Departmental Promotion Committee, if any.	<p>The Departmental Promotion Committee / Selection Committee will consist of the following :</p> <ol style="list-style-type: none"> 1. Member Secretary - Chairperson 2. Joint Secretary - Member 3. Director (Library & Information) - Member 4. An Outside Expert - Member

INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS

Recruitment Rule as per CRC approved in the 32nd Meeting of the Board of Trustees, held on 12th September, 2012.

S. No.		Recruitment Rule
1.	Name of the Post	Library & Information Officer
2.	No. of Posts	2 (Two)
3.	Classification of the Post	Group 'A'
4.	Scale of Pay (Pay Band + Grade Pay)	PB-3 : Rs.15,600-39100 + Grade Pay Rs. 6600
5.	Whether selection post or non-selection post	Not Applicable
6.	Age limit for direct recruits	Not Applicable
7.	Educational and other qualifications required for direct recruits	Not Applicable
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotes.	Not Applicable
9.	Period of probation, if any	Not Applicable
10.	Method of recruitment - whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.	By promotion of Assistant Library & Information Officer in the IGNSA, failing which by deputation/contract.

11.	Grades from which recruitment by promotion/deputation/absorption/short term contract/ re-employment to be made.	<p>1.Promotion : By promotion of Assistant Library & Information Officer in the IGNCA with 5 (five) years' service in the grade.</p> <p>2.Deputation/Contract : Persons (i) holding analogous posts or (ii) Having 5 (five) years' service as Library & Information Officer in the Grade Pay of Rs.4800/- in Government/ Public Sector Undertakings/ Universities/ Academic and Research Institutions/ Autonomous Organizations and having : (i) M.A./M.Sc./M.Com. with Bachelor's Degree in Library Science. (ii). Age not exceeding 55 years.</p>
12.	Composition of the Selection Committee/ Departmental Promotion Committee, if any.	<p>The Departmental Promotion Committee / Selection Committee will consist of the following :</p> <ol style="list-style-type: none"> 1. Member Secretary - Chairperson 2. Director (Library & Information) - Member 3. Two Senior Officers of IGNCA - Members

Recruitment Rules are Authenticated

INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS

Recruitment Rule as per CRC approved in the 32nd Meeting of the Board of Trustees, held on 12th September, 2012.

S. No.		Recruitment Rule
1.	Name of the Post	Assistant Library & Information Officer
2.	No. of Posts	5 (Five)
3.	Classification of the Post	Group 'B'
4.	Scale of Pay (Pay Band + Grade Pay)	PB-2: Rs. 9300-34800 + Grade Pay Rs. 4800
5.	Whether selection post or non-selection post	Not Applicable
6.	Age limit for direct recruits	Not Applicable
7.	Educational and other qualifications required for direct recruits.	Not Applicable
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not Applicable
9.	Period of probation, if any	Not Applicable
10.	Method of recruitment - whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.	By promotion of Library & Information Assistant in the IGNSA, failing which by deputation/ contract.

11.	Grades from which recruitment by promotion/ deputation/ absorption /short term contract/ re-employment to be made.	<p>1.Promotion : By promotion of Library & Information Assistant in the IGNCA with 5 (five) years' service in the grade.</p> <p>2.Deputation/Contract : Persons (i) holding analogous posts or (ii) Having 5 (five) years' service as Library & Information Assistant in the Grade Pay of Rs.4600/- in Government/ Public Sector Undertakings/ Universities/ Academic and Research Institutions/ Autonomous Organizations and having :</p> <p>(i) M.A./M.Sc./M.Com. with Bachelor's Degree in Library Science. Five years experience in a reputed Library in Grade pay of Rs. 4600/-.</p> <p>(ii) Age not exceeding 55 years.</p>
12.	Composition of the Selection Committee/Departmental Promotion Committee, if any.	<p>The Departmental Promotion Committee /Selection Committee will consist of the following :</p> <ol style="list-style-type: none"> 1. Joint Secretary - Chairman 2. Director (Library & Information) - Member 3. Two Senior Officers of IGNCA - Members

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Recruitment Rule as per CRC approved in the 32nd Meeting of the Board of Trustees, held on 12th September, 2012.

S. No.		Recruitment Rule
1.	Name of the Post	Library & Information Assistant
2.	No. of Posts	8 (Eight)
3.	Classification of the Post	Group 'B'
4.	Scale of Pay (Pay Band + Grade Pay)	PB-2: Rs. 9300-34800 + Grade Pay Rs.4600/-
5.	Whether selection post or non-selection post	Selection
6.	Age limit for direct recruits	Not exceeding 30 years
7.	Educational and other qualifications required for direct recruits.	<p>ESSENTIAL</p> <ol style="list-style-type: none"> 1. M.A./M.Sc./M.Com. plus Bachelor's Degree in Library Science. 2. Three years' service as in the Grade Pay of Rs.4200 or 8 (eight) years' in the Grade Pay of Rs.2400 <p>DESIRABLE</p> <ol style="list-style-type: none"> 1. Master's Degree in Library Science. 2. Knowledge of atleast one foreign language
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not Applicable
9.	Period of probation, if any	2 (Two) years

10.	Method of recruitment - whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.	By direct recruitment.
11.	Grades from which recruitment by promotion/deputation/absorption /short term contract/ re-employment to be made.	Not applicable
12.	Composition of the Selection Committee/Departmental Promotion Committee, if any.	The Selection Committee will consist of the following : <ol style="list-style-type: none"> 1. Joint Secretary-Chairman 2. Director (Lib.& Information) - Member 3. An Outside Expert- Member

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Recruitment Rule as per CRC approved in the 32nd Meeting of the Board of Trustees, held on 12th September, 2012.

S. No.		Recruitment Rule
1.	Name of the Post	Senior Reprography Officer
2.	No. of Posts	1 (One)
3.	Classification of the Post	Group 'A'
4.	Scale of Pay (Pay Band + Grade Pay)	PB-3 : Rs. 15600-39100 + Grade Pay Rs. 6600/-
5.	Whether selection post or non-selection post	Not Applicable
6.	Age limit for direct recruits	Not Applicable
7.	Educational and other qualifications required for direct recruits	Not Applicable
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not Applicable
9.	Period of probation, if any	Not applicable
10.	Method of recruitment - whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.	By promotion of Reprography Officer in the IGNSA, failing which by deputation / contract.

11.	Grades from which recruitment by promotion/deputation/absorption/ short term contract / re-employment to be made.	<p>1.Promotion : By promotion of Reprography Officer in the IGNCA with 5 (five) years' service in the grade.</p> <p>2.Deputation/Contract : Persons (i) holding analogous posts or (ii) Having 5 (five) years' service as in the Grade Pay of Rs.5400/- in Government/ Public Sector Undertakings/ Universities/ Academic and Research Institutions/ Autonomous Organizations and having:</p> <ol style="list-style-type: none"> 1. <u>Essential</u> <ol style="list-style-type: none"> (i) Degree of a recognized University. (ii) Diploma in Micro-Photography/ Reprography/ Photography. (iii) Experience of 5 (five) years in micro-graphics /reprographics and production of slides. (iv) Should be conversant with latest techniques in micrographics like CAR and COM systems. 2. <u>Desirable</u> Knowledge of conservation and preservation of negatives and positives. 3. Age not exceeding 55 years.
12.	Composition of the Selection Committee/Departmental Promotion Committee, if any.	<p>The Departmental Promotion Committee/ Selection Committee will consist of the following :</p> <ol style="list-style-type: none"> 1.Member Secretary - Chairperson 2. Joint Secretary - Member 3. A Senior Officer of IGNCA of appropriate rank - Member

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S. No.		Recruitment Rule
1.	Name of the Post	Reprography Officer
2.	No. of Posts	1 (One)
3.	Classification of the Post	Group 'A'
4.	Scale of Pay (Pay Band + Grade Pay)	PB-3 : Rs. 15600-39100 + Grade pay of Rs.5400/-
5.	Whether selection post or non-selection post	Not Applicable.
6.	Age limit for direct recruits	Not Applicable
7.	Educational and other qualifications required for direct recruits	Not Applicable
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not Applicable
9.	Period of probation, if any	Not Applicable
10.	Method of recruitment - whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.	By promotion of Junior Reprography Officer in the IGNSA failing which by deputation / contract.

11.	Grades from which recruitment by promotion/deputation/absorption/ short term contract / re-employment to be made.	<p>1.Promotion : By Promotion of Junior Reprography Officer in IGNCA with 3 (three) years' service in the grade.</p> <p>2.Deputation/Contract: Persons (i) holding analogous posts or (ii) Having 3 (three) years' service as in the Grade Pay of Rs.4800/- in Government/ Public Sector Undertakings/ Universities/ Academic and Research Institutions/ Autonomous Organizations and having :</p> <p>1. <u>Essential</u></p> <p>(i) Degree of a recognized University. (ii) Diploma in Micro-Photography / Reprography / Photography. (iii) Experience of 5 years in micro-graphics /reprographics and production of slides. (iv) Should be conversant with latest techniques in micrographics like CAR and COM systems.</p> <p>2. <u>Desirable</u></p> <p>Knowledge of conservation and preservation of negatives and positives.</p> <p>3. Age not exceeding 55 years.</p>
12.	Composition of the Selection Committee/Departmental Promotion Committee, if any.	<p>The Departmental Promotion Committee/ Selection Committee will consist of the following :</p> <p>1.Member Secretary/ Joint Secretary - Chairperson 2. A Senior Officer of IGNCA of appropriate rank - Member 3. Sr. Reprography Officer -Member</p>

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Recruitment Rule as per CRC approved in the 32nd Meeting of the Board of Trustees, held on 12th September, 2012.

S. No.		Recruitment Rule
1.	Name of the Post	Junior Reprography Officer
2.	No. of Posts	3 (Three)
3.	Classification of the Post	Group 'B'
4.	Scale of Pay (Pay Band + Grade Pay)	PB2: Rs. 9300 – 34800 with Grade pay of Rs. 4800/-
5.	Whether selection post or non-selection post	Not Applicable
6.	Age limit for direct recruits	Not Applicable
7.	Educational and other qualifications required for direct recruits	Not Applicable
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not Applicable
9.	Period of probation, if any	Not Applicable
10.	Method of recruitment - whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.	By promotion of Assistant Reprographer in the IGCA, failing which by deputation/ contract.

11.	Grades from which recruitment by promotion/deputation/absorption/ short term contract / re-employment to be made.	<p>1.Promotion : By promotion of Assistant Reprographer in the IGNCA with 6 (six) years' service in the grade.</p> <p>2.Deputation/Contract Persons (i) holding analogous posts or (ii) Having 6 (six) years' service as in the Grade Pay of Rs.4600/- in Government/ Public Sector Undertakings/ Universities/ Academic and Research Institutions/ Autonomous Organizations and having:</p> <p>(a) Degree of a recognized University. (b) Diploma in Micro-Photography / Reprography / Photography. (c) Experience of 6 (six) years in Micro-graphics, Reprographics and production of slides. (d) Age not exceeding 55 years.</p>
12.	Composition of the Selection Committee/Departmental Promotion Committee, if any.	<p>The Departmental Promotion Committee/ Selection Committee will consist of the following :</p> <p>1.Member Secretary/ Joint Secretary - Chairperson 2. A Senior Officer of IGNCA of appropriate rank - Member 3. Sr. Reprography Officer -Member</p>

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S. No.		Recruitment Rule
1.	Name of the Post	Assistant Reprographer
2.	No. of Posts	3 (Three)
3.	Classification of the Post	Group 'B'
4.	Scale of Pay (Pay Band + Grade Pay)	PB2 : Rs. 9300 – 34800 + Grade Pay of Rs. 4600
5.	Whether selection post or non-selection post	Not Applicable.
6.	Age limit for direct recruits	Not Applicable
7.	Educational and other qualifications required for direct recruits	Not Applicable
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not Applicable
9.	Period of probation, if any	Not Applicable
10.	Method of recruitment - whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.	By promotion of Senior Laboratory Assistant (Reprography) in the IGNSA, failing which by deputation /contract.

11.	Grades from which recruitment by promotion/deputation/absorption/ short term contract / re-employment to be made.	<p>1.Promotion : By promotion of Sr. Laboratory Assistant (Reprography) in the IGNCA with (seven) years' service in the grade.</p> <p>2. Deputation/Contract Persons (i) holding analogous posts or (ii) Having 7 (seven) years' service as in the Grade Pay of Rs.2400/- in Government/ Public Sector Undertakings/ Universities/ Academic and Research Institutions/ Autonomous Organizations and having:</p> <ul style="list-style-type: none"> (i) Degree of a recognized University. (ii) Diploma in Micro-Photography / Reprography / Photography. (iii) Practical experience of Micro-graphics, Reprographics and production of slides. (iv) Age not exceeding 55 years.
12.	Composition of the Selection Committee/Departmental Promotion Committee, if any.	<p>The Departmental Promotion Committee/ Selection Committee will consist of the following :</p> <ol style="list-style-type: none"> 1. Joint Secretary - Chairman 2. A Senior Officer of IGNCA of appropriate rank - Member 3. Sr. Reprography Officer/ Reprography Officer - Member

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Recruitment Rule as per CRC approved in the 32nd Meeting of the Board of Trustees, held on 12th September, 2012.

S. No.		Recruitment Rule
1.	Name of the Post	Controller Media Centre (MC)
2.	No. of Posts	1 (One)
3.	Classification of the Post	Group 'A'
4.	Scale of Pay (Pay Band + Grade Pay)	PB3: Rs15600 – 39100 + Grade pay :7600/-
5.	Whether selection post or non-selection post	Not Applicable
6.	Age limit for direct recruits	Not Applicable
7.	Educational and other qualifications required for direct recruits.	Not Applicable
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not Applicable
9.	Period of probation, if any	Not Applicable
10.	Method of recruitment - whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.	By promotion of Dy. Controller/ Programme Director (Media Centre) in the IGNSA failing which by deputation/ contract.

11.	Grades from which recruitment by promotion/deputation/absorption /short term contract/ re-employment to be made.	<p>1.Promotion : By promotion of Deputy Controller/Programme Director (MC) in the IGNC A with 5 (five) years' service in the grade.</p> <p>2.Deputation/Contract : Persons (i). holding analogous posts or (ii) Having 5 (five) years' service in the Grade Pay of Rs.6600/- in Government/ Public Sector Undertakings/ Universities/ Academic and Research Institutions/ Autonomous Organizations and having :</p> <ul style="list-style-type: none"> (i) Master's Degree in Arts, Humanities or Languages (ii) Knowledge & experience of archival science / production / documentation. (iii) 5 (five) years' experience of research and field documentation through audio / visual media in any field of the Arts. (iv) Age not exceeding 55 years'.
12.	Composition of the Selection Committee/ Departmental Promotion Committee, if any.	<p>The Departmental Promotion Committee/ Selection Committee will consist of the following :</p> <ol style="list-style-type: none"> 1.Member Secretary - Chairperson 2. A Senior Academic Officer of IGNC A of appropriate rank - Member 3. An outside Expert - Member

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S. No.		Recruitment Rule
1.	Name of the Post	Deputy Controller/Programme Director(MC)
2.	No. of Posts	1 (One)
3.	Classification of the Post	Group 'A'
4.	Scale of Pay (Pay Band + Grade Pay)	PB-3 : Rs15600 – 39100 + Grade pay Rs.6600/-
5.	Whether selection post or non-selection post	Not Applicable
6.	Age limit for direct recruits	Not Applicable
7.	Educational and other qualifications required for direct recruits.	Not Applicable
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not Applicable
9.	Period of probation, if any	Not Applicable
10.	Method of recruitment - whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.	By promotion of Producer in the IGNSA failing which by deputation/ contract.

11.	Grades from which recruitment by promotion/deputation/absorption /short term contract/ re-employment to be made.	<p>1.Promotion : By promotion of Producer in the IGNCA with 10 (Ten) years' service in the grade.</p> <p>2.Deputation/Contract :</p> <p>Persons (i). holding analogous posts or (ii) Having 10 (ten) years' service in the Grade Pay of Rs.4600/- in Government/ Public Sector Undertakings/ Universities/ Academic and Research Institutions/ Autonomous Organizations and having :</p> <p>(i) Master's Degree in Arts, Humanities or Languages</p> <p>(ii) Knowledge & experience of archival science / production / documentation.</p> <p>(iii) 10 (Ten) years' experience as Producer in audio / visual media in any field of the Arts.</p> <p>(iv) Age not exceeding 55 years'.</p>
12.	Composition of the Selection Committee/Departmental Promotion Committee, if any.	<p>The Departmental Promotion Committee/Selection Committee will consist of the following:</p> <ol style="list-style-type: none"> 1.Member Secretary - Chairperson 2. Controller (MC) - Member 3. A Senior Academic Officer of IGNCA of appropriate rank - Member 4. An outside Expert - Member

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Recruitment Rules as per CRC approved in the 32nd Meeting of the Board of Trustees, held on 12th September, 2012.

S. No.		Recruitment Rule
1.	Name of the Post	Producer
2.	No. of Posts	1 (One)
3.	Classification of the Post	Group 'B'
4.	Scale of Pay (Pay Band + Grade Pay)	PB-2 : Rs. 9300 – 34800 + Grade pay of Rs.4600/-
5.	Whether selection post or non-selection post	Not Applicable
6.	Age limit for direct recruits	Not Applicable
7.	Educational and other qualifications required for direct recruits.	Not Applicable
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not Applicable
9.	Period of probation, if any	Not Applicable
10.	Method of recruitment - whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.	By deputation/contract.

11.	Grades from which recruitment by promotion/deputation/absorption/short term contract/ re-employment to be made.	<p>1.Deputation:</p> <p>Persons (i). holding analogous posts or (ii) Having 8 (eight) years' service as Production Assistant in the Grade Pay of Rs.4200/- in Government/ Public Sector Undertakings/ Universities/ Academic and Research Institutions/ Autonomous Organizations and having :</p> <p>(i) A Degree from a recognized University. (ii) Age not exceeding 55 years'</p> <p>2. Contract :</p> <p>Persons (i) Trained in FTII, Pune or Satyajee Ray Film Institute or an institute recognized by the Government of India for this purpose. (ii) having 10 (ten) years' of experience of Programme Production. in Government/ Public Sector Undertakings/ Universities/ Academic and Research Institutions/ Autonomous Organizations and having :</p> <p>(i) A Degree from a recognized University. (ii) Age not exceeding 55 years'</p>
12.	Composition of the Selection Committee/Departmental Promotion Committee, if any.	<p>The Selection Committee will consist of the following:</p> <ol style="list-style-type: none"> 1. Director (Admn.) - Chairman 2. Controller (MC) - Member 3. An outside Expert. - Member

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Recruitment Rule as per CRC approved in the 32nd Meeting of the Board of Trustees, held on 12th September, 2012.

S. No.		Recruitment Rule
1.	Name of the Post	Sr. Cameraman
2.	No. of Posts	1 (One)
3.	Classification of the Post	Group 'B'
4.	Scale of Pay (Pay Band + Grade Pay)	PB-2: 9300-34800 + Grade pay Rs.4600/-
5.	Whether selection post or non-selection post	Not Applicable.
6.	Age limit for direct recruits	Not Applicable
7.	Educational and other qualifications required for direct recruits.	Not Applicable
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not Applicable
9.	Period of probation, if any	Not Applicable
10.	Method of recruitment - whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.	By promotion of Jr. Cameraman In the IGNSA, failing which by deputation/ contract.

11.	Grades from which recruitment by promotion/deputation/absorption/short term contract/ re-employment to be made.	<p>1.Promotion : By promotion of Jr. Cameraman in the IGNCA with 5 (five) years' service in the grade.</p> <p>2.Deputation/Contract :</p> <p>Persons (i). holding analogous posts or (ii) Having 5 (five) years' service in the Grade Pay of Rs.2400/- in Government/ Public Sector Undertakings/ Universities/ Academic and Research Institutions/ Autonomous Organizations and having :</p> <p>(i) 10+2 Pass from a recognized Board. (ii) Diploma in Cinematography from Film and T.V. Institute of Pune or a similar recognized Institute. (OR) 6 (six) years' experience of indoor and outdoor shooting/coverage (film and /or video-U-Matic/Betacon) with a reputed organization. (iii) Age not exceeding 55 years'.</p>
12.	Composition of the Selection Committee/Departmental Promotion Committee, if any.	<p>The Departmental Promotion Committee/Selection Committee will consist of the following:</p> <p>1. Director (Admn.) - Chairman 2. Controller (MC) -Member 3. A Senior Academic Officer of IGNCA of appropriate rank - Member 4. An outside Expert in this field - Member</p>

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Recruitment Rule as per CRC approved in the 32nd Meeting of the Board of Trustees, held on 12th September, 2012.

S. No.		Recruitment Rule
1.	Name of the Post	Jr. Cameraman
2.	No. of Posts	1 (One)
3.	Classification of the Post	Group 'C'
4.	Scale of Pay (Pay Band + Grade Pay)	PB-1: Rs.5,200-20,200 + Grade pay Rs.2,400/-
5.	Whether selection post or non-selection post	Not Applicable.
6.	Age limit for direct recruits	Not Applicable
7.	Educational and other qualifications required for direct recruits.	Not Applicable
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not Applicable
9.	Period of probation, if any	Not Applicable
10.	Method of recruitment - whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.	By promotion of Lighting Assistant in the IGNSA, failing which by deputation/ contract.

11.	Grades from which recruitment by promotion/deputation/absorption/short term contract/ re-employment to be made.	<p>1.Promotion : By promotion of Lighting Assistant in the IGNCA with 5 (Five) years' service in the grade.</p> <p>2.Deputation/Contract :</p> <p>Persons (i). holding analogous posts or (ii) Having 5 (five) years' service in the Grade Pay of Rs.1900/- in Government/ Public Sector Undertakings/ Universities/ Academic and Research Institutions/ Autonomous Organizations and having :</p> <p>(i) 10+2 Pass from a recognized Board. (ii) 3 (Three) years' experience of indoor and outdoor shooting/coverage (film and /or video-U-Matic/Betacon) with a reputed organization. (iii) Age not exceeding 55 years'.</p>
12.	Composition of the Selection Committee/Departmental Promotion Committee, if any.	<p>The Departmental Promotion Committee/Selection Committee will consist of the following:</p> <p>1. Director (Admn.) - Chairman 2. Controller (MC) -Member 3. An outside Expert in this field - Member</p>

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Recruitment Rule as per CRC approved in the 32nd Meeting of the Board of Trustees, held on 12th September, 2012.

S. No.		Recruitment Rule
1.	Name of the Post	Lighting Assistant
2.	No. of Posts	1 (One)
3.	Classification of the Post	Group 'C'
4.	Scale of Pay (Pay Band + Grade Pay)	PB-1: Rs.5,200-20,200 + Grade pay Rs.1,900/-
5.	Whether selection post or non-selection post	Selection
6.	Age limit for direct recruits	Not exceeding 26 years'
7.	Educational and other qualifications required for direct recruits.	(i) 10+2 Pass from a recognized Board. (ii) 3 (Three) years' experience of indoor and outdoor shooting/coverage (film and /or video-U-Matic/Betacon) as Lighting Assistant with a reputed organization.
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not applicable
9.	Period of probation, if any	2 (Two) years'
10.	Method of recruitment - whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.	By direct recruitment

11.	Grades from which recruitment by promotion/deputation/absorption/ short term contract/ re-employment to be made.	Not Applicable
12.	Composition of the Selection Committee/Departmental Promotion Committee, if any.	<p>The Selection Committee will consist of the following:</p> <ol style="list-style-type: none"> 1. Director (Admn.) - Chairman 2. Controller (MC) -Member 3. An outside Expert in this field - Member

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S. No.		Recruitment Rule
1.	Name of the Post	Archivist
2.	No. of Posts	1 (One)
3.	Classification of the Post	Group 'A'
4.	Scale of Pay (Pay Band + Grade Pay)	PB-3 : Rs.15,600-39,100 + Grade Pay Rs.6,600/-
5.	Whether selection post or non-selection post	Not Applicable
6.	Age limit for direct recruits	Not Applicable
7.	Educational and other qualifications required for direct recruits.	Not Applicable
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not Applicable
9.	Period of probation, if any	Not Applicable
10.	Method of recruitment - whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.	By promotion of Deputy Archivist in the IGNC, failing which by deputation / contract.

11.	Grades from which recruitment by promotion/deputation/absorption/ short term contract/ re-employment to be made.	<p>1.Promotion : By promotion of Dy. Archivist in the IGNSA 5 (five) years' service in the grade.</p> <p>2.Deputation/Contract :</p> <p>Persons (i). holding analogous posts or (ii) Having 5 (five) years' service in the Grade Pay of Rs.5400/- in Government/ Public Sector Undertakings/ Universities/ Academic and Research Institutions/ Autonomous Organizations and having :</p> <p>(i) Master's Degree in Art History from a recognized University or equivalent. (ii) Age not exceeding 55 years'.</p>
12.	Composition of the Selection Committee/Departmental Promotion Committee, if any	<p>The Departmental Promotion Committee/Selection Committee will consist of the following:</p> <ol style="list-style-type: none"> 1.Member Secretary/Joint Secretary - (Chairperson). 2. A Senior Academic Officer of IGNSA of appropriate rank - Member 3.An outside Expert - Member

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Recruitment Rules as per CRC approved in the 32nd Meeting of the Board of Trustees, held on 12th September, 2012.

S. No.		Recruitment Rule
1.	Name of the Post	Deputy Archivist
2.	No. of Posts	1 (One)
3.	Classification of the Post	Group 'A'
4.	Scale of Pay (Pay Band + Grade Pay)	PB-3 : Rs.15,600-39,100 + Grade Pay Rs.5400/-
5.	Whether selection post or non-selection post	Not Applicable
6.	Age limit for direct recruits	Not Applicable
7.	Educational and other qualifications required for direct recruits.	Not Applicable
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not Applicable
9.	Period of probation, if any	Not Applicable
10.	Method of recruitment - whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.	By promotion of Assistant Archivist in the IGNC, failing which by deputation / contract.

11.	Grades from which recruitment by promotion/deputation/absorption/ short term contract/ re-employment to be made.	<p>1.Promotion : By promotion of Assistant Archivist in the IGNCA with 5 (five) years' of service in the grade.</p> <p>2.Deputation/Contract : Persons (i). holding analogous posts or (ii) having 5 (five) years' service in the Grade Pay of Rs.4600/- in Government/ Public Sector Undertakings/ Universities/ Academic and Research Institutions/ Autonomous Organizations and having :</p> <p>(i) Master's degree in Art History from a recognized University or equivalent. (ii) Age not exceeding 55 years'.</p>
12.	Composition of the Selection Committee/Departmental Promotion Committee, if any	<p>The Departmental Promotion Committee/Selection Committee will consist of the following:</p> <ol style="list-style-type: none"> 1.Joint Secretary - Chairman 2. A Senior Officer of IGNCA of appropriate rank - Member 3.An outside Expert - Member

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Recruitment Rules as per CRC approved in the 32nd Meeting of the Board of Trustees, held on 12th September, 2012.

S. No.		Recruitment Rule
1.	Name of the Post	Assistant Archivist
2.	No. of Posts	2 (Two)
3.	Classification of the Post	Group 'B'
4.	Scale of Pay (Pay Band + Grade Pay)	PB-2 : Rs.9300-34800 + Grade Pay Rs.4600/-
5.	Whether selection post or non-selection post	Selection
6.	Age limit for direct recruits	Not exceeding 26 years'
7.	Educational and other qualifications required for direct recruits.	Master's degree in Art History/Museology/ Conservation from a recognized University or equivalent.
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not Applicable
9.	Period of probation, if any	2 (Two) years '
10.	Method of recruitment - whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.	By direct recruitment.

11.	Grades from which recruitment by promotion/deputation/absorption/ short term contract/ re-employment to be made.	Not Applicable
12.	Composition of the Selection Committee/ Departmental Promotion Committee, if any.	<p>The Selection Committee will consist of the following:</p> <ol style="list-style-type: none"> 1. Joint Secretary - Chairman 2. A Senior Officer of IGNCA of appropriate rank - Member 3. An outside Expert - Member

Recruitment Rules are Authenticated

INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS

Recruitment Rule as per CRC approved in the 32nd Meeting of the Board of Trustees, held on 12th September, 2012.

S. No.		Recruitment Rule
1.	Name of the Post	Deputy Secretary
2.	No. of Posts	1 (One)
3.	Classification of the Post	Group 'A'
4.	Scale of Pay (Pay Band +Grade Pay)	PB-3 : Rs. 15600-39100 with GP:Rs.7600/-
5.	Whether selection post or non-selection post	Selection
6.	Age limit for direct recruits	Not Applicable
7.	Educational and other qualifications required for direct recruits.	Not Applicable
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not Applicable
9.	Period of probation, if any	Not Applicable
10.	Method of recruitment - whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.	Promotion/deputation/contract. Note : In case an internal candidate is selected, the appointment will deemed to be on promotion.
11.	Grades from which recruitment by promotion/deputation/absorption /short term	1. Promotion : By Promotion of Under Secretary in the IGNSA with 5 (five) years' service in the grade. 2.Deputation/Contract :

	contract/ re-employment to be made.	Persons (i) holding analogous posts or (ii) Having 5 (five) years' service in a responsible post in the Grade Pay of Rs.6600/- in Government/ Public Sector Undertakings/ Universities/ Academic and Research Institutions/ Autonomous Organizations and having : (i) Degree from a recognized University. (ii) Dealing with personnel and / or financial matters. (iii)Age not exceeding 55 years'.
12.	Composition of the Selection Committee/Departmental Promotion Committee, if any.	The Selection Committee will consist of the following : 1. Member Secretary – Chairperson 2. Joint Secretary – Member 3. An outside Expert - Member

Recruitment Rules are Authenticated

INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS

Recruitment Rule as per CRC approved in the 32nd Meeting of the Board of Trustees, held on 12th September, 2012.

S. No.		Recruitment Rule
1.	Name of the Post	Under Secretary
2.	No. of Posts	3 (Three)
3.	Classification of the Post	Group 'A'
4.	Scale of Pay (Pay Band + Grade Pay)	PB.3 :-Rs.15600-39100 with GP: Rs.6600
5.	Whether selection post or non-selection post	Not Applicable
6.	Age limit for direct recruits	Not Applicable
7.	Educational and other qualifications required for direct recruits.	Not Applicable
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not Applicable
9.	Period of probation, if any	Not applicable
10.	Method of recruitment - whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.	By promotion of Section Officer in the IGNC, failing which by deputation.
11.	Grades from which recruitment by promotion/deputation/absorption /short term	1. Promotion : By promotion of Section Officer in the IGNC with 7 (Seven) years' service in the grade.

	contract/ re-employment to be made.	<p>2.Deputation : Persons (i) holding analogous posts or (ii) having 7 (seven) years' service as a Section Officer or in a supervisory post in the Grade Pay of Rs.4800/- or (iii) having 4 (four) years' service in a supervisory post in the Grade Pay of Rs. 5400/- in Government/ Public Sector Undertakings/ Universities/ Academic and Research Institutions/ Autonomous Organizations and having :</p> <p>1. Essential : (i) Degree from a recognized University. (ii) Dealing with personnel matters. (iii) Possessing knowledge of rules and regulations.</p> <p>2 .Desirable Experience in a responsible post dealing with financial management.</p> <p>1. Age not exceeding 55 years'.</p>
12.	Composition of the Selection Committee/Departmental Promotion Committee, if any.	<p>The Departmental Promotion Committee/ Selection Committee will consist of the following :</p> <ol style="list-style-type: none"> 1. Member Secretary– Chairperson 2. Joint Secretary - Member 3. A Senior Officer of IGNSA of appropriate rank - Member 4. An outside Expert (for Deputation) - Member

Recruitment Rules are Authenticated

INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS**Recruitment Rule as per CRC approved in the 32nd Meeting of the Board of Trustees, held on 12th September, 2012.**

S. No		Recruitment Rule
1.	Name of the Post	Section Officer
2.	No. of Posts	6 (Six)*
3.	Classification of the Post	Group 'B'
4.	Scale of Pay (Pay Band + Grade Pay)	PB - 2: Rs. 9300-34800 + with GP Rs.4800/-
5.	Whether selection post or non-selection post	Non -Selection
6.	Age limit for direct recruits	Not Applicable
7.	Educational and other qualifications required for direct recruits.	Not Applicable.
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not Applicable
9.	Period of probation, if any	Not Applicable
10.	Method of recruitment - whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.	By promotion of Assistant (Admn.) in the IGNCA.
11.	Grades from which recruitment to be made.	By promotion of Assistant (Admn.) in the IGNCA with 5 (five) years' service in the grade.

12.	Composition of the Selection Committee/ Departmental Promotion Committee, if any.	<p>The Departmental Promotion Committee will consist of the following :</p> <ol style="list-style-type: none"> 1. Joint Secretary – Chairman 2. Director (Admn) – Member 3. One other senior Officer of IGNSA of the level of Deputy Secretary – Member
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- One post of Store Officer is merged with the post of Section Officer.

Recruitment Rules are Authenticated

INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS

Recruitment Rule as per CRC approved in the 32nd Meeting of the Board of Trustees, held on 12th September, 2012.

S. No.		Recruitment Rule
1.	Name of the Post	Assistant (Admn.)
2.	No. of Posts	12 (Twelve)
3.	Classification of the Post	Group 'B'
4.	Scale of Pay (Pay Band + Grade Pay)	PB-2: Rs. 9300-34800 + with GP-Rs.4600/-
5.	Whether selection post or non-selection post	Non- Selection
6.	Age limit for direct recruits	Not Applicable
7.	Educational and other qualifications required for direct recruits.	Not Applicable
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not Applicable
9.	Period of probation, if any	Not Applicable
10.	Method of recruitment - whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.	By promotion of UDCs in the IGNCAs .
11.	Grades from which recruitment by promotion/ deputation/ absorption /short term contract/ re-employment to be made.	By promotion of UDCs in the IGNCAs with 10 (ten) years' service in the grade.

12.	Composition of the Selection Committee/ Departmental Promotion Committee, if any	The Departmental Promotion Committee will consist of the following : 1. Joint Secretary - Chairman 2. Two Other Senior Officer of IGNSA of appropriate rank- Members
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Recruitment Rules are Authenticated

INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS**Recruitment Rule as per CRC approved in the 32nd Meeting of the Board of Trustees, held on 12th September, 2012.**

S. No.		Recruitment Rule
1.	Name of the Post	Upper Division Clerk
2.	No. of Posts	28 (Twenty Eight)
3.	Classification of the Post	Group 'C'
4.	Scale of Pay (Pay Band + Grady Pay)	PB-1 : Rs. 5200-20200 + with GP Rs.2400/-
5.	Whether selection post or non-selection post	Non- Selection
6.	Age limit for direct recruits	Not Applicable
7.	Educational and other qualifications required for direct recruits.	Not Applicable
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not Applicable
9.	Period of probation, if any	Not Applicable
10.	Method of recruitment - whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.	By promotion of LDCs in the IGNCA.

11.	Grades from which recruitment to be made.	By promotion of LDCs in the IGNCA with 5 (five) years' service in the grade .
12.	Composition of the Selection Committee/ Departmental Promotion Committee, if any	<p>The Departmental Promotion Committee will consist of the following :</p> <p>1. Director (Admn) – Chairman</p> <p>2. Two other senior officers of IGNCA of appropriate rank – Members</p>

Recruitment Rules are Authenticated

INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS

Recruitment Rule as per CRC approved in the 32nd Meeting of the Board of Trustees, held on 12th September, 2012.

S. No.		Recruitment Rule
1.	Name of the Post	Lower Division Clerk
2.	No. of Posts	5 (five)
3.	Classification of the Post	Group 'C'
4.	Scale of Pay (Pay Band + Grade Pay)	PB-1 : Rs. 5200-20200+ with GP Rs.1900/-
5.	Whether selection post or non-selection post	Not Applicable
6.	Age limit for direct recruits	Not exceeding 26 years'
7.	Educational and other qualifications required for direct recruits.	<u>Essential</u> 1. 10+2 pass <u>Desirable</u> Degree from a recognized University.
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not Applicable
9.	Period of probation, if any	2 years
10.	Method of recruitment - whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies	To be filled 50% by Direct Recruitment; 25% by Departmental Examination of Employees at GP Rs.1800/- who are 12 th pass & have put in 3 years' service in the grade, failing which by direct recruitment; 25% by promotion of staff who have put in 3 years' service at GP Rs.1800 on the basis of

	to be filled by various methods.	seniority-cum-fitness.
11.	Grades from which recruitment to be made	To be filled 50% by Direct Recruitment; 25% by Departmental Examination of Employees at GP Rs.1800/- who are 12 th pass & have 3 years' service in the grade, failing which by direct recruitment; 25% by promotion of staff who have put in 3 years' service at GP1800 on the basis of seniority-cum-fitness.
12.	Composition of the Selection Committee/ Departmental Promotion Committee, if any	The Selection Committee / Departmental Promotion Committee will consist of the following : 1. Director (Admn.) – Chairman 2. Two other senior officers of IGNSA of appropriate rank – Members

Recruitment Rules are Authenticated

INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS

Recruitment Rule as per CRC approved in the 32nd Meeting of the Board of Trustees, held on 12th September, 2012.

S. No.		Recruitment Rule
1.	Name of the Post	Chief Accounts Officer
2.	No. of Posts	1 (One)
3.	Classification of the Post	Group 'A'
4.	Scale of Pay (Pay Band + Grade Pay)	PB-3 :Rs. 15600-39100 + with GP Rs.7600/-
5.	Whether selection post or non-selection post	Selection
6.	Age limit for direct recruits	Not Applicable
7.	Educational and other qualifications required for direct recruits.	Not Applicable
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not applicable
9.	Period of probation, if any.	Not Applicable
10.	Method of recruitment - whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.	Promotion/deputation/contract. Note : In case an internal candidate is selected, the appointment will deemed to be on promotion.

11.	Grades from which recruitment by promotion/ deputation/ absorption /short term contract/ re-employment to be made.	<p>1.Promotion : By promotion of Senior Accounts Officer in the IGNSA with 5 (five) years' service in the grade .</p> <p>2.Deputation/Contract : (i) Chief Accounts Officer in the GP of Rs. 7600/- or (ii) Senior Accounts Officer having 5 (five) years' service the GP of Rs. 6600/- in Government/ Public Sector Undertakings/ Universities/ Academic and Research Institutions/ Autonomous Organizations and having :</p> <ul style="list-style-type: none"> (i) Degree from a recognized University. (ii) Dealing with Financial Management and Accounts. (iii) Age not exceeding 55 years'
12.	Composition of the Selection Committee/ Departmental Promotion Committee, if any	<p>The Selection Committee will consist of the following :</p> <ol style="list-style-type: none"> 1. Member Secretary -Chairperson 2. Joint Secretary – Member 3. An outside Expert– Member

Recruitment Rules are Authenticated

INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS**Recruitment Rule as per CRC approved in the 32nd Meeting of the Board of Trustees, held on 12th September, 2012.**

S. No.		Recruitment Rule
1.	Name of the Post	Senior Accounts Officer
2.	No. of Posts	3 (Three)
3.	Classification of the Post	Group 'A'
4.	Scale of Pay (Pay Band + Grade Pay)	PB-3: Rs. 15600-39100 + with GP Rs.6,600/-
5.	Whether selection post or non-selection post	Not Applicable
6.	Age limit for direct recruits	Not Applicable
7.	Educational and other qualifications required for direct recruits.	Not Applicable
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not Applicable.
9.	Period of probation, if any	Not Applicable
10.	Method of recruitment - whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.	By promotion of Accounts Officers in the IGNCAs, failing which by deputation.
11.	Grades from which recruitment by promotion/ deputation/ absorption /short term contract/ re-employment to be made.	1.Promotion : By promotion of Accounts Officers in the IGNCAs with 7 (seven) years' service in the grade. 2.Deputation/Contract : (i) Senior Accounts Officer in the Grade Pay of Rs.

		<p>6600/- or (ii) Accounts Officer (a) having 4 (four) years' service the Grade Pay of Rs. 5400/- or (b) having 7 (seven) years' service in the Grade Pay of Rs. 4800/- in Government/ Public Sector Undertakings/ Universities/ Academic and Research Institutions/ Autonomous Organizations and having :</p> <p>(i) C.A. or Graduate with S.O. Grade Examination (in Audit and Accounts) conducted by CAG/ Central Govt./Junior Accounts Officer Exam. conducted by Comptroller General of Civil Accounts/Railway Accounts/Postal Accounts.</p> <p>(ii) Age not exceeding 55 years'.</p>
12.	Composition of the Selection Committee/ Departmental Promotion Committee, if any	<p>The Departmental Promotion Committee/ Selection Committee will consist of the following :</p> <ol style="list-style-type: none"> 1. Member Secretary – Chairperson 2. Joint Secretary – Member 3. A Senior Officer of IGNSA of Appropriate rank - Member 4. An outside Expert (for Deputation) – Member

Recruitment Rules are Authenticated

INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS**Recruitment Rule as per CRC approved in the 32nd Meeting of the Board of Trustees, held on 12th September, 2012.**

S. No.		Recruitment Rule
1.	Name of the Post	Accounts Officer
2.	No. of Posts	5 (Five)
3.	Classification of the Post	Group 'B'
4.	Scale of Pay (Pay Band + Grade Pay)	PB-2: Rs. 9300-34800+GP: Rs.4800/-
5.	Whether selection post or non-selection post	Non- Selection
6.	Age limit for direct recruits	Not Applicable
7.	Educational and other qualifications required for direct recruits.	Not Applicable
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not Applicable
9.	Period of probation, if any	Not Applicable
10.	Method of recruitment - whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.	By promotion of Assistant (Accounts) in the IGNCA.
11.	Grades from which recruitment by promotion/ deputation/ absorption /short term contract/ re-employment to be made.	By promotion of Assistant (Accounts) in the IGNCA with 5 (five) years' service in the grade.

12.	Composition of the Selection Committee/ Departmental Promotion Committee, if any	<p>The Departmental Promotion Committee will consist of the following :</p> <ol style="list-style-type: none"> 1. Joint Secretary– Chairman 2. Director (Admn) – Member 3. Chief Accounts officer – Member 4. A Senior Officer of IGNC A of appropriate rank – Member
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Recruitment Rules are Authenticated

INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS

Recruitment Rule as per CRC approved in the 32nd Meeting of the Board of Trustees, held on 12th September, 2012.

S. No.		Recruitment Rule
1.	Name of the Post	Assistant (Accounts)
2.	No. of Posts	8 (Eight)
3.	Classification of the Post	Group 'B'
4.	Scale of Pay (Pay Band + Grade Pay)	PB-2 : Rs. 9300-34800 with GP-Rs.4600/-
5.	Whether selection post or non-selection post	Non- Selection
6.	Age limit for direct recruits	Not Applicable
7.	Educational and other qualifications required for direct recruits.	Not Applicable
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not Applicable
9.	Period of probation, if any	Not Applicable
10.	Method of recruitment - whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.	By promotion of UDCs in the IGNCA.

11.	Grades from which recruitment by promotion/ deputation/ absorption /short term contract/ re-employment to be made.	By promotion of UDCs in the IGCA with 10 (ten) years' service in the grade.
12.	Composition of the Selection Committee/ Departmental Promotion Committee, if any	<p>The Departmental Promotion Committee will consist of the following :-</p> <ol style="list-style-type: none"> 1. Joint Secretary - Chairman 2. Two Other Senior Officers of IGCA of appropriate rank- Members

Recruitment Rules are Authenticated

INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS

Recruitment Rule as per CRC approved in the 32nd Meeting of the Board of Trustees, held on 12th September, 2012.

S. No.		Recruitment Rule
1.	Name of the Post	Principal Private Secretary
2.	No. of Posts	3 (Three)
3.	Classification of the Post	Group 'A'
4.	Scale of Pay (Pay Band + Grade Pay)	PB-3 : Rs. 15600-3900+with GP Rs.6600/-
5.	Whether selection post or non-selection post	Non- Selection
6.	Age limit for direct recruits	Not Applicable
7.	Educational and other qualifications required for direct recruits.	Not Applicable
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not Applicable
9.	Period of probation, if any	Not Applicable
10.	Method of recruitment - whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.	By promotion of Private Secretary in the IGNSA, failing which by deputation/contract.

11.	Grades from which recruitment by promotion/ deputation/ absorption /short term contract/ re-employment to be made.	By promotion of Private Secretary in the IGNCA with 7 (seven) years' service in the grade.
12.	Composition of the Selection Committee/Departmental Promotion Committee, if any.	<p>The Departmental Promotion Committee will consist of the following :</p> <p>1.Member Secretary - Chairperson</p> <p>2. Joint Secretary - Member</p> <p>3.A Senior Officer of IGNCA of appropriate rank - Member</p>

Recruitment Rules are Authenticated

INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS**Recruitment Rule as per CRC approved in the 32nd Meeting of the Board of Trustees, held on 12th September, 2012.**

S. No.		Recruitment Rule
1.	Name of the Post	Private Secretary
2.	No. of Posts	10 (Ten)
3.	Classification of the Post	Group 'B'
4.	Scale of Pay (Pay Band + Grade Pay)	PB-2 : Rs. 9300-34800+ with GP Rs.4800/-
5.	Whether selection post or non-selection post	Non- Selection
6.	Age limit for direct recruits	Not Applicable
7.	Educational and other qualifications required for direct recruits.	Not Applicable
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not Applicable
9.	Period of probation, if any	Not Applicable
10.	Method of recruitment - whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.	By Promotion of Senior Personal Assistant in the IGNCA.
11.	Grades from which recruitment by promotion/ deputation/ absorption /short term contract/ re-employment to be made.	By Promotion of Senior Personal Assistant in the IGNCA with 5 (five) years' service in the grade.

12.	Composition of the Selection Committee/ Departmental Promotion Committee, if any	<p>The Departmental Promotion Committee will consist of the following :</p> <ol style="list-style-type: none"> 1. Joint Secretary - Chairman 2. Director (Admn.) - Member 3. One Senior Officer of IGNCA of the level of Dy. Secretary - Member
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Recruitment Rules are Authenticated

INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS**Recruitment Rule as per CRC approved in the 32nd Meeting of the Board of Trustees, held on 12th September, 2012.**

S. No.		Recruitment Rule
1.	Name of the Post	Senior Personal Assistant
2.	No. of Posts	15 (fifteen)
3.	Classification of the Post	Group 'B'
4.	Scale of Pay (Pay Band + Grade Pay)	PB-2 : Rs. 9300-34800 + With GP-Rs.4600/-
5.	Whether selection post or non-selection post	Non- Selection
6.	Age limit for direct recruits	Not Applicable
7.	Educational and other qualifications required for direct recruits.	Not Applicable
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not Applicable
9.	Period of probation, if any	Not Applicable
10.	Method of recruitment - whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.	By promotion of Personal Assistant in the IGNCA.
11.	Grades from which recruitment by promotion/ deputation/ absorption /short term contract/ re-employment to be made.	By Promotion of Personal Assistant in the IGNCA with 10 (ten) years' service in the grade.

12.	Composition of the Selection Committee/ Departmental Promotion Committee, if any.	<p>The Departmental Promotion Committee will consist of the following :</p> <ol style="list-style-type: none"> 1. Joint–Secretary - Chairman 2. Two other Senior Officers of IGNCA of appropriate rank <p style="text-align: right;">– Members</p>
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Recruitment Rules are Authenticated

INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS**Recruitment Rule as per CRC approved in the 32nd Meeting of the Board of Trustees, held on 12th September, 2012.**

S. No.		Recruitment Rule
1.	Name of the Post	Personal Assistant
2.	No. of Posts	4 (Three)
3.	Classification of the Post	Group 'C'
4.	Scale of Pay	PB-1: Rs. 5200-20200+ with GP Rs.2400/-
5.	Whether selection post or non-selection post	Not Applicable
6.	Age limit for direct recruits	Not Applicable
7.	Educational and other qualifications required for direct recruits.	Not Applicable
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not Applicable
9.	Period of probation, if any.	Not Applicable
10.	Method of recruitment - whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.	By Promotion of LDCs in the IGNCA, failing which by deputation/contract.

11.	Grades from which recruitment by promotion/ deputation/ absorption /short term contract/ re-employment to be made.	<p>1.Promotion : By promotion of LDCs in the IGNCA having 5(five) years' of service in the grade and (i) minimum speed of 80 w.p.m. in shorthand and 40 w.p.m. in typewriting (ii) minimum speed of 60 w.p.m. in shorthand and 30 w.p.m. in typewriting in Hindi for Personal Assistant (Hindi) .</p> <p>2.Deputation/Contract : Persons holding the post of LDC or equivalent having 5(five) years of service in the Grade Pay of Rs. 1900/- in Government/ Public Sector Undertakings/ Universities/ Academic and Research Institutions/ Autonomous Organizations and having :</p> <p>(i). 10+2 pass (ii)(a) A minimum Speed of 80w.p.m. in shorthand and 40w.p.m. in typewriting (b) minimum speed of 60 w.p.m. in shorthand and 30 w.p.m. in typewriting in Hindi for Personal Assistant (Hindi) . Selection will be adjudged through shorthand & Typing test. (iii). Age not exceeding 55 years'.</p>
12.	Composition of the Selection Committee/ Departmental Promotion Committee, if any	<p>The Departmental Promotion Committee/ Selection Committee will consist of the following :</p> <p>1. Director (Admn) – Chairman 2. Two other senior officers of IGNCA of appropriate rank – Members</p>

Recruitment Rules are Authenticated